

BAG/885/01/2023  
Embassy of India  
Baghdad

Dated the January 28, 2023

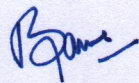
**(REQUEST FOR PROPOSAL)**

Subject: Supply of two Generators for the Embassy of India, Baghdad.

1. **Background:** This RFP is for inviting the interested companies/agencies based in Iraq for supplying one 100 KVA capacity generator and one 150 KVA capacity generator of Perkins or any other reputed brand with sound-proof canopy, cable and Automatic Switch Board (ASB). Interested companies/agencies are requested to send their representatives for site visit and other discussion in respect of actual works to be carried out.
2. **Scope of work:** The following would be the scope of work:
  - Supplying one 100 KVA capacity generator and one 150 KVA capacity generator with sound-proof canopy, cables and Automatic Switch Board (ASB).
  - Transportation and installations.
  - Providing all other associate parts and other items which are required for proper functioning of Gensets.
3. **Inviting bids from companies:**
  - Interested companies are requested to visit the residence for measurement of the works to be done and forward their quotations accordingly. The bid, supporting documents and all correspondences shall be in English. Quotations should be in two parts as follows:
    - Part I: Technical bid should consist of the details of services along with terms and conditions.
    - Part II: Financial bids should indicate service wise price for the services mentioned in the technical bid.
4. **Eligibility Criteria:**
  - Bidders may also indicate their experience of undertaking works detailed at (2) above.
  - Bidders should not have been barred/black-listed by the Government in India/Iraq or elsewhere.
  - The successful tenderer shall have to enter into an Non-disclosure agreement with this office for execution of the job as per fixed norms, terms & conditions and technical specifications.
  - This office does not bind itself to accept the lowest tender and reserves the right to accept any tender or reject any or all the tender without assigning any reason.
  - Bidders may submit their bids on 'Fixed price lump sum basis.' No additional charges shall be paid thereafter for all the 'Scope of Work' explained above.

- Bidders should provide all kinds of labour works and installation of two Gensets.
  - Bidders shall provide all kinds of materials and manpower.
5. **Other requirement:** The total quoted value should include all elements relating to this work. This should include the cost of transportation, installation and cabling charges on site, labour, ATS, Concrete foundation, handling and other logistic charges. The quoted price should also include Customs Duty, VAT or any other applicable taxes. The quoted price would be final and this Embassy shall not pay any additional charges. The interested companies should clearly mention technical details of the Generators separately from the cost estimates. The details of warranty and free maintenance related clauses should be clearly stated in the tender document.
6. **Timeline:** The offer of bid should remain valid for 3 months. The Generators should be delivered to the Embassy of India, Baghdad within 30 days of awarding of the contract. It should be installed within seven days of the date of delivery.
7. **Payment Terms:** 80% of the payment shall be released by the Embassy on delivery of the Generators and 20% on successful installation of the same. The Embassy will sign a contract with the selected company at the time of award of the work.
8. **Liquidated Damage:** There will be a penalty in case of delay in delivery and/or installation of Generators. The penalty shall be levied at the rate of 1% of the total amount on the delay of every one week.
9. **Contact Person:** The advertisement would be placed on the Central Public Procurement Portal (CPP Portal), Embassy's website and bid/quotation would be accepted till afternoon of 20.02.2023. The quotation in sealed covers should be submitted to:
- Shri Birender Singh Rawat, Head of Chancery, at House No. 22,  
Street No.16, Mohalla No. 609, Al-Mansour, Baghdad, (Iraq)  
Contact at Telephone: +964-7704429020 & +964-7709234073  
Email: [hoc.baghdad@mea.gov.in](mailto:hoc.baghdad@mea.gov.in) & [adm.baghdad@mea.gov.in](mailto:adm.baghdad@mea.gov.in)
10. **Evaluation & Selection:** The quotation offering as per scope of work, good credentials and best prices would be selected for the award of the job. However, the final decision would rest with Embassy of India, Baghdad and Embassy would owe no explanation to anyone about the selection process of the company for the job. Bids received after the date of expiry of the bid submission shall not be accepted.

Regards,

  
(Birender Singh Rawat)  
Head of Chancery